

North Shore Neighbourhood House - Edible Garden Project

Position: Farmer, full-time year-round (35 hours per week)

The North Shore Neighbourhood House (NSNH) is a charitable organization operating on the North Shore of Vancouver for 75 years. The Edible Garden Project (EGP) is a program of the NSNH that builds community through growing, harvesting and sharing local food on the North Shore. For more information visit www.ediblegardenproject.com

The Farmer will be responsible for all farm operations. Loutet Farm and the Sutherland Schoolyard Market Garden strive to reach financial self-sufficiency while serving as models of local sustainable food production and providing hands-on learning opportunities to the community.

The Farmer reports to the EGP Manager and will coordinate the Farm Hand and Volunteer Farm Interns and work collaboratively with the EGP team (Community Coordinator, Education Coordinator). The Farmer will work up to 40 hours per week to develop, coordinate, supervise and promote farm activities.

Responsibilities:

- Day to day management of the farms operations;
- Crop planning, implementation and maintenance;
- Coordinate harvest and sale of produce;
- Track farm sales and revenue;
- Maintain accurate records of farm activities;
- Maintain, develop and/or improve the site to the standards defined by the City of North Vancouver and School District #44 in License to Use agreements;
- Communicate with CNV regarding License to Use and site issues at Loutet Farm.
- Communicate with SD44 regarding License to Use and site issues at Sutherland Schoolyard Market Garden
- Coordinate Farmhand, Volunteer Farm Interns, and community volunteers.
- Coordinate farm specific volunteer programs and tours (Market volunteers, Volunteer Farm internship, Harvest drop-in).
- Coordinate with Edible Garden Project staff community volunteers, events and programs that take place on the farm.
- Maintain and build relationships with community partners (ie. Maplewood Farm, restaurant and retail, community neighbors, Sutherland/School District staff, City of North Vancouver staff, etc.).
- Excellent communication skills.

REQUIRED SKILLS & EXPERIENCE:

- 2+ years experience in a mixed vegetable direct market farm enterprise.
- 1+ years experience in customer service, cash handling, or running farm market sales.
- 1+ years experience supervising or coordinating groups of 2-20 volunteers.
- Excellent communication skills, and a great team player.
- Ability to work long hours and maintain a flexible schedule (weekend and evening work required May - October).
- Ability to bend, squat and lift up to 50+ lbs safely.
- Reasonable proficiency with Microsoft Office suite, Google Drive, Gmail, and ability to track data.
- You will require access to a vehicle and the flexibility to work weekends and some eveni

BONUS ASSETS:

- Reasonable proficiency using power drills, saws, and basic construction tools.
- 2+ years experience working in a non-profit environment or social enterprise.
- 2+ years experience in outdoor/experiential education.
- Foodsafe Certification.
- Valid driver's license and access to a vehicle.
- Apiary certification
- First aid certificate

POSITION DETAILS:

- Contract (you are responsible for your own tax, CPP, etc deductions).
- 35 hours/week (Saturday availability required March - Oct)

APPLICATION PROCESS:

Please apply with your resume and a one-page cover letter. Only shortlisted candidates will be contacted. All local shortlisted candidates will be invited to an interview. Upon offer of this contract position, the completion of a Criminal Record Check is required.

DEADLINE: Monday, February 13, 2017

To Submit Your Application:

Email Subject Line: Farmer Application – YOUR NAME

Cover Letter and Resume: Please send as one PDF document, 3 page maximum (1 page Cover letter, 2 page resume) with this file name: FIRST NAME_LAST NAME_FarmerApp

Email to: admin@ediblegardenproject.com by 12AM PST (midnight) on February 13, 2017